



## CAMP MENESETUNG

Overnight Camp | Day Camp | Outdoor Ed. | Retreats

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### **Counsellor In Training (C.I.T.) Application Package**

Find out more about the Camp Menesetung CIT program:  
<https://www.campmenesetung.ca/leadershiptraining>

Thank you for considering Camp Menesetung for your Summer Experience!  
Please read this entire document before applying – it is important for you to know what you're getting into!

#### **Who this document is for:**

- Anyone interested in applying to become a Camp Menesetung CIT (For 16-year-olds or those turning 16 this year).
- If you are 15 years old or turning 15 this year and would like to join our Leader In Training (LIT) program – there is no need to complete an application. Register here! <https://campmenesetung.campbrainregistration.com>
- If you are 17 or older and are interested in joining the paid staff team – learn more and apply here: <https://www.campmenesetung.ca/jobs>

#### **This Document contains:**

- Basic Eligibility Requirements
- Mandatory/Important Dates for availability considerations
- Camp Information
  - Who we are
  - Location & Facilities
  - Weekly Arrival/Departure Times
- Counsellor In Training Job Description
- How to Apply

#### **Basic Eligibility Requirements:**

All Applicants Must:

- Must be 16 years old (or turning 16 in 2024) to be considered.
- Must provide proof of valid 'Standard First Aid and CPR-C' training before June 30th 2024
- Must be available to attend our Staff Training Dates
- Provide 2 references with contact information



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### **Important Dates:**

#### **Applications for first round of hiring Due Monday February 19, 2024 at 11:59PM**

(If you are reading this document after February 19<sup>th</sup> and are interested in working at MeneSetung this summer, you are encouraged to apply as soon as possible, please check the '[Job Opportunities](#)' page of our website to see if any positions remain unfilled!)

#### **Interview Weekend 2024**

Group interviews will take place on Saturday February 24<sup>th</sup> from 12-4pm and Sunday February 25<sup>th</sup> from 2-6pm. You will attend only one day. Please indicate in your application which day(s) are best for you. If you absolutely cannot make the group interview please contact the Camp Executive Director ([director@campmenesetung.ca](mailto:director@campmenesetung.ca)) and we will arrange something; however participation in the group interview is ideal.

We will contact you to confirm your interview date a week prior to the interview dates. All staff who apply will be interviewed unless we see significant concerns in your application - you will be notified if we will not be interviewing you.

#### **Training Dates (All relevant training is mandatory for staff):**

- Summer Staff Training Weekend 1 – THE MAY LONG-WEEKEND – Friday, May 17- Sunday, May 19, 2024
- Summer Staff Training Weekend 2 - Friday, June 7 to Sunday, June 9 2024
- Staff Training Week - Sunday, June 30 to Friday July 5, 2024

#### **Pre-Season Volunteer Opportunities (not required for summer employment):**

- PD Day Camp - Friday June 07 2024
- I AM AWESOME: 2SLGBTQIA+ and Friends Empowerment Retreat - Friday, June 14 - Sunday, June 16, 2024

#### **Summer Dates:**

- Week 1 (July 7 -12) - Summer Kickoff Week, Day Camp, LIT Training Week
- Week 2 (July 14 - 19) - Specialty Overnight Camps including Out Trip option, Day Camp, LIT Shadow week
- Week 3 (July 21 - 26) - Pride Week including Out Trip option, Day Camp, LIT Shadow week
- Week 4 (July 28 - August 2) Teen Week, Day Camp, LIT Shadow Day Camp



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- Week 5 (Tuesday August 6 - Friday August 9) Beginner's Week, Outdoor Adventure mini Day Camp
- Week 6 (August 11 - August 16) Summer Finale Week, Bridge Camp Week
- Closing Staff/Alumni Breakfast Banquet - Saturday August 17, 2024
- Week 7 (August 19 - August 23 ) Grandsparks Day Camp, Community Drop-In Programs

### **Camp Information**

#### **Who We Are**

Camp Menesetung is a non-profit charity that seeks to provide amazing growth opportunities to campers (ages 5-15) of all backgrounds at subsidized rates – Camp is for Everyone. Camp Menesetung is affiliated with the United Church of Canada and we welcome and celebrate staff and campers of all faith and non-faith backgrounds (be that atheist, agnostic, spiritual but not religious, or religious - and anything in between). Our mission is explicitly NOT to seek to convert our campers, but to foster an environment where all feel comfortable sharing community, opening their minds, thinking big thoughts, and enjoying the support & friendship provided within the context of Christian teachings.

We are striving to create an environment that celebrates the differences and diversity of the human experience. To put that plainly, our camp experience welcomes and celebrates people who are: 2SLGBTQIA+, people who are racialized, people with disabilities, people who are economically vulnerable, and all others who are marginalized for their identities or life circumstances. We are still learning however and making mistakes but ultimately we strive to be able to say to every camper (and by virtue of that every staff member): you belong here!

A word of caution and encouragement: this is a job that, if you are open to it, has the potential to be one of the most challenging and rewarding experiences of your life! This is a job that changes lives - yours and your campers. Choosing this job is a choice to challenge yourself to become a better person. Are you ready?

#### **Location & Facilities**

Camp Menesetung is located 5 minutes North of Goderich, ON. On the shore of Lake Huron. 82190 Church Camp Rd. Goderich, ON. N7A 3Y3

Menesetung has 11 camper cabins with an average of 8 bunks per Cabin. Most staff positions are expected to sleep in-cabin with campers, accompanied by a co-counsellor, CIT (Counsellor In Training), or an LIT (Leader In Training).



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The site itself is rather small, when standing in the field in the middle, one can see nearly all of the camp; this is very helpful if you are ever in need of an extra hand or set of eyes. Camper numbers per week vary from the low side (30 campers) to the higher end around 75 campers. Menesetzung has a number of weeks which offer overnight camp and day camp sessions simultaneously.

Programs/facilities: Archery, Arts & Crafts, Basketball court, Beach, Climbing Wall, Live Out Loud (personal growth, faith & justice), Canoeing, Gaga Ball Pit, Raised-bed gardens, Initiatives, Low-Ropes, Music & Drama, Nature Trail, Outdoor Living Skills, Pool, Volleyball, Campfire and spaces for quiet reflection.

Camp Menesetzung would also like you to be aware of the presence of some pets on-site. *Slightly* the Golden Doodle was born in March of 2017 and is still very puppy-like. He has grown up at camp and loves every bit!

### **Arrival & Departure**

Campers sign in on Sundays at 3 and depart on Friday at 5:30. Staff & CITs are called for meetings at 12pm on Sunday to prepare for camper arrival, and may be on site on Friday as late as 9pm depending on efficiency of the team to clean and close the camp at the end of each session.

### **Benefits of the CIT Program**

As a Counsellor-In-Training you learn your skills while on-the-job with extra support and training throughout the summer. The Leadership Training Coordinator will meet with you weekly, and provide multiple opportunities for debrief and extra training sessions each week. CITs are never solely responsible for a cabin but they have increased responsibilities than the Leaders-In-Training. You will receive a small honorarium each week to recognize your work. Additionally, the CIT program can be counted towards a secondary school co-op program in several school boards and Camp is happy to help your school organize a Camp co-op position if they have not already. CIT program hours can also be counted towards high school volunteer hours. CITs receive approximately 400 volunteer hours, a stellar accomplishment for a post-secondary school or scholarship application.



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### **Job Description: Counsellor In Training (C.I.T.)**

**Full-Time:** Living on-site Sunday (12pm) -Friday (following closing approx. 9pm) position from June 30th to August 23rd 2024 - with options for a shorter work term. A member of the staff development program. **Salary:** volunteer position with honorarium, possibility for high school co-op credits, volunteer hours & extra training. Room and board is included.

### **Job Purpose and Reporting Structure**

All Counsellors In Training (CITs) are responsible for: Being open to developing their leadership skills, engaging, keeping safe, and meeting the needs of the campers in their care. CITs are paired with Frontline staff (primarily) at MeneSetung to collaboratively inspire their campers. Being a CIT is about being an amazing positive role model who knows how to have fun, how to listen, and how to help. As a CIT you should never find yourself in a solo cabin-counsellor or program lead role. CITs have the opportunity to change the lives of their campers. This position reports to the Leadership Training Coordinator, Camp Director, and Executive Director.

### **Essential Duties and Responsibilities**

To your Camper

- Be there for you campers. Be their guide, be their role model, be their helper.
- Create opportunities for fun, learning, growth, and an amazing camp experience!
- Spark the imagination of your campers.
- Assist in a cabin chat at the beginning of each week to clearly communicate behaviour expectations with campers and how to access help when needed
- Ensure that all campers are kept safe, physically and emotionally, for the duration of all camp activities; including reporting health & safety hazards. (For a CIT one of the ways you might do this is telling the frontline staff you are working with about your concerns rather than intervening yourself)
- Ensure that campers feel safe by creating an environment in your cabin where authentic self expression (being 100% who they are) is encouraged and celebrated
- Know the exact location of all campers in your care at any given time throughout the week – ensuring continual active supervision (this does not necessarily mean you have to be doing the supervising but you need to know who is and for how long), including sleeping in-cabin with campers.
- Keep campers safe from the sun and insects by modeling and ensuring sun



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safe clothing is worn.

### To all Fellow Staff

- Communicate! Communicate your learning needs, where you'll be, if you're having a rough time and need support, if you are having a great time and can be a support etc.
- Maintain a friendly, patient, and helpful relationship with your paired Frontline staff who will support you throughout your experience.
- Actively participate in everything you can, including Morning Optionals, Flag, Evening Programs etc. by assisting wherever you can, and encouraging campers.
- Follow camp-wide rules and enforce these rules when necessary with campers.
- Be punctual when arriving and departing from all camp activities.
- Actively volunteer to complete jobs or tasks that have not been done.
- Take care of yourself and seek support! We need you at your best, it is your responsibility to take care of yourself and seek out support from the team.
- Seek out ways in which you can support a fellow staff. If you find yourself with a free moment, think 'Do my fellow staff members need extra help supervising campers? Setting up? Cleaning up?' Etc.
- Respect your fellow staff, ensure that any issues, violence, or harassment amongst staff are deescalated (within your capacity) and reported immediately to the Camp Director.
- Work together to create the best possible experience for our campers.

### To Your Learning

- Participate actively in weekly one on one check-ins and goal setting with the Leadership Training Coordinator: come with observations, reflections, questions and goals
- Set weekly goals for learning and improving your skills
- Participate actively in a weekly debrief/training session with the other CITs
- Participate actively in a midsummer self-evaluation
- Seek out learning opportunities by noticing areas of opportunity and asking for support
- Seek out learning opportunities that interest you and will contribute to your dreams for your Camp experience (ie. if you want to be a Program Coordinator communicate that desire and seek out ways to get involved with



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programming)

### To Camp MeneSetung

- Uphold the Camp mission at all times but especially when making decisions: “To lead the way in creating inclusive, healthy, and sustainable community through the Spirit of outdoor adventure.”
- Understand and follow all camp policies, protocols, and procedures outlined in the Staff Manual.
- Uphold the Camp mission at all times but especially when making decisions: “To lead the way in creating inclusive, healthy, and sustainable community through the Spirit of outdoor adventure.”
- Promptly communicate all health & safety concerns, accidents, injuries, and illnesses to the Health Care Provider.
- Ensure activities and cabin talk reflects the overall Christian atmosphere of the Camp.
- Escalate concerns regarding program effectiveness, camper issues, staff members, bullying, violence or harassment between campers, or any relevant concerns to the Leadership Team.
- Keep track of all supplies and inform the Leadership Team of any losses, damages, or shortages.
- Show enthusiasm and excitement for camp with all those visiting the site especially caregivers who are dropping off or picking-up their campers for a week of camp
- Ensure prompt arrival at scheduled times. Giving as much notice as possible to the Camp Director if scheduled attendance is impossible for legitimate reasons.
- Communicate all unavailability in writing a minimum of 2 weeks before campers arrive.
- Conduct yourself as a professional representative of MeneSetung to all campers, caregivers, teachers, etc. always, including when not actively working, and on social media platforms.
- Performs all other duties designated by the Camp Director, or Executive Director.



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### **How to Apply**

Please complete an online application at the link below before the deadline (February 19th 2024 11:59pm). Submitting a Cover Letter & Resumé in addition to the online application is optional and can be done at the end of the application process (you may submit your CV & Resume in place of filling out the education and work experience sections of the application).

If you are reading this after the application deadline, we will still accept your application and grant you an interview if we have the capacity for another CIT - please apply as soon as possible!

#### **The Online Application**

The CIT Application is included in the Frontline Staff & Counsellor-In-Training Application. You will choose CIT in the position list. Please read the application carefully as you are not required to answer all the questions on the application.

#### **Options for filling out the application**

The application online includes long-answer written questions - if you would prefer to answer these questions in a video or audio format this option is available! In the online application please indicate which questions you have answered in this way.

To answer orally by video or audio: there will be an upload link included as part of your application submission confirmation email. Upload your video/audio submission via that link. If you have more than one file contact the Executive Director Clayton Peters [director@campmenesetung.ca](mailto:director@campmenesetung.ca) or if you have questions/issues during uploading.

**ALL APPLICANTS WHO MEET THE BASIC ELIGIBILITY CRITERIA WILL BE INVITED TO AN INTERVIEW! GOOD LUCK!**

### **Apply Today!**

<https://campmenesetung.campbrainstaff.com/>

Still have questions? Contact Executive Director Clayton Peters  
[director@campmenesetung.ca](mailto:director@campmenesetung.ca)



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