



CAMP MENESETUNG

Overnight Camp | Day Camp | Outdoor Ed. | Retreats

Job Description: Head Lifeguard

Full time: Living on site: Sunday (12pm) -Friday (following closing approx. 9pm) position from June 30th to August 23rd 2024, shorter term contracts are available with prior discussion. A member of the Frontline Staff. **Salary:** Compensated according to salary grid ([link here!](#)), minimum \$405/week (with add-ons for any lifesaving qualifications acquired independently of camp in 2024) with room & board included.

Job Requirements: NLS certification + minimum 250 hours direct experience as a lifeguard

Job Purpose and Reporting Structure

As the Head Lifeguard, you are responsible for the health & safety of all campers and staff for the duration of their time swimming at the pool. To achieve the goal of a healthy and safe swimming experience for all, the Head Lifeguard spends their time maintaining the pool water quality and chemistry, supporting other lifeguards and assistant-lifeguards to ensure that 100% supervision is in place at all times, advocating and implementing risk prevention, reacting to all health-related concerns or emergencies at Camp, and holding the authority to close or open the pool. The Head Lifeguard also works with the Program Coordinator, other Lifeguards, Assistant Lifeguards, and Programmers to ensure the quality programming is delivered during session times. The Head Lifeguard, like Program Leads, sleep in-cabin and provide extra support to the cabin. This position reports to the The Leadership Team, Camp Director and Executive Director.

Essential Duties and Responsibilities

To your Campers

- Be there for your campers. Be their guide, be their role model, be their helper.
- Create opportunities for fun, learning, growth, and an amazing camp experience!
- Spark the imagination of your campers.
- Lead a cabin chat at the beginning of each week to clearly communicate behaviour expectations with campers and how to access help when needed
- Ensure that all campers are kept safe, physically and emotionally, for the duration of all camp activities; including reporting health & safety hazards.
- Ensure that campers feel safe by creating an environment where authentic self expression (being 100% who they are) is encouraged and celebrated
- Know the exact location of all campers in your care at any given time throughout the week – ensuring continual active supervision, including sleeping in-cabin with campers.
- Intervene in camper/camper conflict with an open mind and good resolution strategies
- Keep campers safe from the sun and insects by modeling and ensuring activity appropriate clothing is worn.



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- Maintain a friendly, patient, and helpful relationship with your LIT or CIT who will receive much of their training from you.
- Advocate on behalf of your campers (including LITs) during policy, program, or scheduling discussions.

To the Pool

- Develop a good working knowledge of how the pool works, and basic pump operation.
- Ensure that the pool is kept clean and usable on a daily basis, including skimming, vacuuming, emptying skimmers, chlorine regulation, backwashing, and adding fresh water.
- Ensures that the operation of the pool strictly adheres to health standards set forth by the Huron-Perth Health Unit and OCA. Including but not limited to: swimmer:lifeguard ratios, pool chemistry testing, accurate record keeping, filter testing etc.
- Routinely checks and maintains all PFDs (for pool and canoe program) and supplies, including storage.

To all Swimmers

- Is responsible for the physical health of all campers and staff while at or in the pool.
- Conducts and keeps a record of a swim test for all staff at the beginning of the summer (ideally during staff training).
- Conducts and keeps a record of swim tests for all campers at the beginning of each session and informs relevant counsellors of the results of the tests.
- Actively guards the pool, or ensures that the pool is appropriately supervised during ALL swimming activities throughout the duration of the camp season.
- Ensure that all swimmers know and adhere to pool rules.
- Enforces that every person in the pool is wearing a sleeved top (t-shirt, swim shirt etc.)
- Ensures that emergency practices are regularly reviewed with pool team

To Your Program

- Reviews program plans for the pool with the Program Coordinator to ensure that appropriate pool safety is in place
- Takes part in planning and leading programs for the pool - the Head Lifeguard is not the sole or primary person responsible for programming: lifeguards, assistant lifeguards and programmers may program in the pool but it is likely that they will do some programming
- Keeps track of all supplies and informs The Leadership Team of any losses, damages, or shortages.
- Completes an inventory list at the very end of the summer, prior to departure.



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To all Fellow Staff

- Communicate! Communicate the status of the pool, where you'll be, if you're having a rough time and need support, if you are having a great time and can be a support etc. Check in daily with The Leadership Team and/or Camp Director.
- Actively participate in all cabin activities, including Morning Optionals, Flag, Evening Programs etc. encourage campers' participation and assist Programmers whenever possible
- Follow camp-wide rules and enforce these rules when necessary with campers.
- Be punctual when arriving and departing from all camp activities.
- Actively volunteer to complete jobs or tasks that have not been done.
- Take care of yourself and seek support! We need you at your best, it is your responsibility to take care of yourself and seek out support from the team.
- Seek out ways in which you can support a fellow staff. If you find yourself with a free moment, think 'Do my fellow staff members need extra help supervising campers? Setting up? Cleaning up?' Etc.
- Respect your fellow staff, ensure that any issues, violence, or harassment amongst staff are deescalated (within your capacity) and reported immediately to the Camp Director.
- Work together to create the best possible experience for our campers.

To Camp MeneSetung

- Provide support to the Health Care Provider by covering their breaks, assisting with any health crisis at Camp as required, stepping in to administer daily medication should the need arise, and otherwise supporting health & safety at Camp.
- Uphold the Camp mission at all times but especially when making decisions: "To lead the way in creating inclusive, healthy, and sustainable community through the Spirit of outdoor adventure."
- Understand and follow all camp policies, protocols, and procedures outlined in the Staff Manual.
- Take an active role in daily camp maintenance through setting/serving/cleaning in the dining hall, cleaning program spaces & cabins, cleaning staff only spaces, refilling bathroom supplies etc.
- Promptly communicate all health & safety concerns, accidents, injuries, and illnesses to the Health Care Provider.
- Ensure activities and cabin talk reflect the overall Christian atmosphere of the Camp.
- Escalate concerns regarding program effectiveness, camper issues, staff members, bullying, violence or harassment between campers, or any relevant concerns to the Leadership Team.



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- Keep track of all supplies and inform the Leadership Team of any losses, damages, or shortages.
- Seek to always be growing and learning, by asking good questions, making use of resources provided to you, and actively participating in weekly check-ins & debriefs, mid-summer evaluations and end-of-summer evaluations
- Show enthusiasm and excitement for camp with all those visiting the site especially caregivers who are dropping off or picking-up their campers for a week of camp
- Ensure prompt arrival at scheduled times. Giving as much notice as possible to the Camp Director if scheduled attendance is impossible for legitimate reasons.
- Communicate all unavailability in writing a minimum of 2 weeks before campers arrive.
- Conduct yourself as a professional representative of Menešetung to all campers, caregivers, teachers, etc. always, including when not actively working, and on social media platforms.

Performs all other duties designated by the Camp Director or Executive Director.



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