



CAMP MENESETUNG

Overnight Camp | Day Camp | Outdoor Ed. | Retreats

Job Description: Spring Program Staff

Part-Time: For school groups & single day programs: \$16.55/hour for scheduled time during a week; Avg. 7 hours per scheduled day. Staff may stay on-site during the work week if required and may have use of the kitchen to prepare their own food. For weekend retreats: \$150 + Room & Board for a Friday evening-Sunday afternoon retreat.

Job Purpose and Reporting Structure

As a Spring Program Staff, you are responsible for providing safe, fun, educational and experiential programming to groups of children and youth as scheduled during May & June, and supporting your fellow staff members. All Spring Program Staff must be prepared to deliver programming at *any* of our programming areas including (but not limited to) archery, low ropes, sports & games, arts & crafts, campfire, rock wall (with training), and environmental education, step up for needed tasks, and seek out opportunities to further contribute to Menesetzung success. Time allowing Spring Program Staff may also contribute to the development of programs for our overnight and day campers in preparation for the summer season. This position reports to the Camp Director and Executive Director.

Essential Duties and Responsibilities

To your Campers/Students

- Be there for your campers/students. Be their guide, be their role model, be their helper.
- Ensure the physical, and emotional safety for all campers on-site.
- Create opportunities for fun, learning, and individual success by planning and delivering engaging programming at all program areas.
- Spark the imagination of your camper/student.
- Clearly and collaboratively communicate behaviour expectations with students/campers at the start of the day and how to access help when needed
- Ensure that students/campers feel safe at Menesetzung by creating an environment where authentic self expression (being 100% who they are) is encouraged and celebrated
- Keep students/campers safe from the sun and insects by modelling and ensuring that activity appropriate clothing is worn.
- Seek to inspire your campers/students to fall in love with Menesetzung.

To your Fellow Staff

- Communicate! Communicate your program and supervisory needs, where you'll be, if you're having a rough time and need support, if you are having a great time and can be a support etc and check-in daily with the Camp Director.
- Actively volunteer to complete jobs or tasks that have not been done.



CAMP MENESETUNG

Overnight Camp | Day Camp | Outdoor Ed. | Retreats

- Seek out ways in which you can support a fellow program staff. If you find yourself with a free moment, think 'Do my fellow staff members need extra help supervising campers? Setting up? Cleaning up? Etc.
- Follow camp-wide rules and enforce these rules when necessary with students/campers.
- Be punctual when arriving and departing from all camp activities.
- Take care of yourself and seek support! We need you at your best, it is your responsibility to take care of yourself and seek out support from the team.
- Respect your fellow program staff, ensure that any issues, violence, or harassment amongst staff are deescalated (within your capacity) and reported immediately to the Camp Director.
- Work together to create the best possible experience for your students/campers.

To Camp MeneSetung

- Uphold the Camp mission at all times but especially when making decisions: "To lead the way in creating inclusive, healthy, and sustainable community through the Spirit of outdoor adventure."
- Communicate with the Camp Director at the beginning of and throughout each day
- Take an active role in daily camp maintenance through setting/serving/cleaning in the dining hall, cleaning program spaces & cabins, cleaning staff only spaces, refilling bathroom supplies etc.
- Actively communicate all concerns of any nature (Health & Safety, Program effectiveness, camper/student issues etc.) to the Camp Director.
- Understand and follow all camp policies, protocols, and procedures outlined in the Staff Manual.
- Escalate concerns regarding program effectiveness, camper issues, staff members, bullying, violence or harassment between campers/students, or any relevant concerns to the Camp Director
- Keep track of all supplies and inform the Camp Director of any losses, damages, or shortages.
- Seek to always be growing and learning, by asking good questions, making use of resources provided to you, and actively participating in check-ins, debriefs, and end of spring evaluations
- Work with any visiting teachers or family/guardian volunteers who have come to help supervise your campers, providing them with any necessary instructions, and answering all questions to the best of your ability, or seeking answers to the questions they have.
- Ensure prompt arrival at scheduled times, all scheduled staff must be on-site a minimum of 1 hour before the scheduled school arrival time. Give as much notice as possible to the Camp Director if scheduled attendance is impossible for legitimate reasons.



CAMP MENESETUNG

Overnight Camp | Day Camp | Outdoor Ed. | Retreats

- Communicate in writing all unavailability a minimum of 2 weeks in advance.
- Conduct yourself as a professional representative of Menešetung to all campers, caregivers, teachers, etc. always, including when not actively working, and on social media platforms.
- Performs all other duties designated by the Camp Director, or Executive Director.



82190 Church Camp Rd.
Goderich ON.
N7A 3Y3



(519) 524-6497



office@campmenesetung.ca
www.campmenesetung.ca